

**DETAILED REQUIREMENTS**

General Fund

(Name of Fund)

Historical Data			REQUIREMENTS FOR: <b>(Administration)</b>		Budget for Next Year 2018-19				
Actual		Adopted Budget This Year Year 2018-19			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body		
Second Preceding Year 2016-17	First Preceding Year 2017-18								
1			1	Object Classification	Detail			1	
2		\$16,350.00	2	PS	Wages	\$17,000.00	\$17,000.00	\$17,000.00	2
3		\$1,650.00	3	PS	Payroll Taxes	\$1,800.00	\$1,800.00	\$1,800.00	3
4		\$600.00	4	PS	Workers Comp Insurance	\$600.00	\$600.00	\$600.00	4
5		\$5,000.00	5	MS	Advertising	\$5,000.00	\$5,000.00	\$5,000.00	5
6		\$700.00	6	MS	Antenna Cost	\$90.00	\$90.00	\$90.00	6
7		\$6,575.00	7	MS	Consultant	\$5,000.00	\$5,000.00	\$5,000.00	7
8		\$500.00	8	MS	Election Cost	\$2,000.00	\$2,000.00	\$2,000.00	8
9		\$4,000.00	9	MS	Fees	\$150.00	\$150.00	\$150.00	9
10		\$3,000.00	10	MS	Insurance	\$3,000.00	\$3,000.00	\$3,000.00	10
11		\$2,000.00	11	MS	Leases	\$5,000.00	\$5,000.00	\$5,000.00	11
12		\$500.00	12	MS	Membership Dues	\$1,300.00	\$1,300.00	\$1,300.00	12
13		\$500.00	13	MS	Office Supplies	\$500.00	\$500.00	\$500.00	13
14		\$1,600.00	14	MS	Phone & Internet	\$1,000.00	\$1,000.00	\$1,000.00	14
15		\$5,000.00	15	MS	Postage	\$3,000.00	\$3,000.00	\$3,000.00	15
16		\$25,000.00	16	MS	Power	\$25,000.00	\$25,000.00	\$25,000.00	16
17		\$5,375.00	17	MS	Professional Services	\$4,500.00	\$4,500.00	\$4,500.00	17
18		\$0.00	18	MS	Refunds	\$2,000.00	\$2,000.00	\$2,000.00	18
19		\$2,700.00	19	MS	Rent Expense	\$2,700.00	\$2,700.00	\$2,700.00	19
20		\$0.00	20	MS	Travel & Education	\$3,000.00	\$3,000.00	\$3,000.00	20
21	\$26,000.00		21	PS	PS Not Itemized				21
22	\$64,400.00		22	MS	MS Not Itemized				22
23	\$25,000.00		23	CO	CO Not Itemized				23
24			24						24
25			25						25
26			26						26
27			27						27
28			28						28
29			29						29
30	0.50	0.50	30	<b>Total Full Time Equivalent (FTE)*</b>		0.50	0.50	0.50	30
31	\$65,600.00	\$70,000.00	31	Ending balance (prior years)					31
32			32	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>		\$118,196.00	\$118,196.00	\$108,986.00	32
<b>33</b>	<b>\$181,000.50</b>	<b>\$151,050.50</b>	<b>\$0.00</b>	<b>33</b>	<b>TOTAL REQUIREMENTS</b>	<b>\$200,836.00</b>	<b>\$200,836.00</b>	<b>\$191,626.00</b>	<b>33</b>

\* When budgeting for Personnel Services Expenditures, include number of related full-time equivalent positions.

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**DETAILED REQUIREMENTS**

**FORM  
LB-31**

General Fund  
(Name of Fund)

	Historical Data			REQUIREMENTS FOR: (Engineering)		Budget for Next Year 2018-19					
	Actual		Adopted Budget This Year Year 2018-19			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body			
	Second Preceding Year 2016 -17	First Preceding Year 2017-18									
1				1	<b>Object Classification</b>	<b>Detail</b>				1	
2		\$24,950.00		2	PS	Technicians	\$20,000.00				2
3		\$400.00		3	MS	Repairs & Maintenance	\$1,000.00				3
4	\$25,000.00	\$16,297.50		4	CO	Equipment	\$15,000.00				4
5				5							5
6				6							6
7				7							7
8				8							8
9				9							9
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26				26							26
27				27							27
28				28							28
29				29							29
30				30	<b>Total Full Time Equivalent (FTE)*</b>		0	0	0		30
31				31	Ending balance (prior years)						31
32				32	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>		\$0.00				32
<b>33</b>	<b>\$25,000.00</b>	<b>\$41,647.50</b>	<b>\$0.00</b>	<b>33</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$36,000.00</b>				<b>33</b>

150-504-031 (Rev 10-16)

\* When budgeting for Personnel Services Expenditures, include number of related full-time equivalent positions.