

# Blue Mountain Translator District 1

## Board of Directors

### Regular Meeting and Supplemental Budget Hearing

#### Minutes

August 7, 2018

<p>1. Call to Order, President Pro-Tem Election, and Roll Call Vote</p>	<p>Director Christina Wood asked unanimous consent that the meeting be called to order, without objection. The meeting was held at the nearest practical location, the Commissioners Meeting Room in the Joseph Building Annex at 1106 K Avenue in La Grande, Oregon.</p> <p>Directors: Director April Simpson (by phone), Director Christina Wood.</p> <p>Staff: Secretary/Treasurer Alex McHaddad.</p> <p>Members of the Public: None.</p> <p>Director Wood nominated herself for the office of President Pro-Tem, second by Director Simpson.</p> <p>Director Wood asked unanimous consent that the election of President Pro-Tem be put to a vote.</p> <p>Election of Director Wood as President Pro-Tem.</p> <p>Ayes: Director Wood, Director Simpson.</p> <p>Nays: None.</p> <p>Abstentions: None.</p> <p>Director Wood was elected President Pro-Tem.</p>
<p>2. Declaration of Conflict of Interest</p>	<p>Asked and none declared.</p>
<p>3.a. Safety</p>	<p>President Pro-Tem Wood asked if the Secretary/Treasurer had maintained a safe workplace environment since the last meeting. Secretary/Treasurer McHaddad confirmed that he had maintained a safe workplace environment since the last meeting. He noted that wind had damaged the canopy at the Union County Fair but that nobody was hurt. He also noted that a service charge letter delivered to the District had the handwritten details of an apparent criminal incident; the letter</p>

# Blue Mountain Translator District 2

	<p>was delivered to the Baker County Sheriff once it was processed, and the Secretary/Treasurer is unaware if the Sheriff's office will engage in further contact.</p>
4.a. Approval of Expenditures	<p>President Pro-Tem Wood reviewed the expenditures listed in the Board Packet.</p> <p>Secretary/Treasurer McHaddad noted that an expenditure paid to Chaves Consulting, Inc. needed to be increased to \$990.00. A new expenditure needed to be introduced for "Up to \$200.00" paid to Mountain West Moving &amp; Storage. In response to a query from Director Simpson, Secretary/Treasurer McHaddad clarified that the firm had been asked to perform additional work beyond the original quote, and while the invoice would only be received later that day, it was not expected to exceed \$200.00.</p> <p>Director Simpson moved to approve all expenditures listed in Item 4.a. As amended, second by President Pro-Tem Wood..</p> <p>Motion to approve the amended expenditures listed in Item 4.a. Aye: President Wallender, Director Simpson, Director Thomas, Director Wood. Nay: N/A. Abstain: N/A. Amended expenditures listed in Item 4.a. approved.</p> <p><i>Expenditures are listed on Page 3 of the Board Packet available online at <a href="http://www.bmtd.org/public-notice/">http://www.bmtd.org/public-notice/</a>.</i></p>
4.b. Supplemental Budget Hearing	<p>Secretary/Treasurer McHaddad reviewed the draft supplemental budget. The Public Broadcasting Service had administered a grant of \$2,385.00 to the District as reimbursement for repacking the Oregon Public Broadcasting channel on Mt. Harris. At the previous Board meeting, Directors had asked that a supplemental budget be drafted placing the grant money in the Operating Contingencies line item.</p> <p>President Pro-Tem Wood opened the public hearing on the</p>

# Blue Mountain Translator District 3

	<p>supplemental budget at 1:39 PM and invited public comment. President Pro-Tem Wood closed the public hearing on the supplemental budget at 1:44 PM.</p> <p>Secretary/Treasurer McHaddad asked the Directors if they had read the budget resolution and supplemental budget hearing notice, and if they any questions related to the supplemental budget. Directors had no questions.</p> <p>President Pro-Tem Wood entertained a motion to approve Resolution 2018-8, so moved by Director Simpson.</p> <p>Motion to approve Resolution 2018-8: Resolution Authorizing Inter-Fund Transfer. Aye: President Pro-Tem Wood, Director Simpson. Nay: N/A. Abstain: N/A. Resolution 2018-8 approved.</p> <p><i>Resolution 2018-8 and Notice of Supplemental Budget Hearing listed on Pages 4-5 of the Board Packet available online at <a href="http://www.bmtd.org/public-notice/">http://www.bmtd.org/public-notice/</a>.</i></p>
5. Public Comment	<p>President Pro-Tem asked if any officials of the District or members of the public wished to discuss any items not on the agenda with the Board.</p> <p>Secretary/Treasurer McHaddad noted that all service charge letters received had finally been processed. Only 1,047 remained to be returned, so the reminder letter campaign in February would be much smaller. He was preparing to send legislative issue briefs to the Special Districts Association of Oregon, and that proposed legislation had been submitted by Senator Cliff Bentz to the Office of Legislative Counsel. In response to a query from President Pro-Tem Wood, the Secretary/Treasurer clarified that 368 service charges had been paid, and that they expected 102 more; remaining payments would likely be made throughout the year.</p>

# Blue Mountain Translator District 4

	<p>President Pro-Tem Wood and Secretary/Treasurer McHaddad discussed the results of outreach at Baker Miner’s Jubilee and Union County Fair. The potential flow of new customers likely paid for the canopy, and President Pro-Tem Wood will contact the manufacturer to discern whether replacement parts could be ordered to repair the canopy.</p>
<p>6. Scheduling of Next Meeting and Adjournment</p>	<p>President Pro-Tem Wood adjourned the meeting at 1:50.</p>