

# Blue Mountain Translator District 1

## **Board of Directors** **Regular Meeting Minutes** **May 23, 2018**

<p>1. Call to Order, President Pro-Tem Election, and Roll Call Vote<sup>1</sup></p>	<p>President Tim Wallender called the meeting to order at 1:10 PM. The meeting was held at the nearest practical location, the Misener Room in the Daniel Chapin Building at 1001 4th Street in La Grande, Oregon. Directors: President Tim Wallender, Director April Simpson, Director Katy Thomas (by phone), Director Christina Wood. Staff: Secretary/Treasurer Alex McHaddad. Members of the Public: Ms. Betty Hughes, Ms. Mary McCracken, Mrs. Helen Tucker, and Mr. Walt Wood.</p>
<p>2. Declaration of Conflict of Interest</p>	<p>Asked and none declared.</p>
<p>3.a. Safety</p>	<p>President Wallender asked if the Secretary/Treasurer had maintained a safe workplace environment since the last meeting. Secretary/Treasurer McHaddad confirmed that he had maintained a safe workplace environment since the last meeting.</p>
<p>4.a. Approval of Expenditures</p>	<p>President Wallender asked if the Board had reviewed the expenditures listed in the Board Packet. Director April Simpson asked to discuss a submitted expenditure from Brent Clapp Media Services. The Board had approved an advertising authorization in February for \$600 with the expectation that the cost would cover 4-5 30-second videos resulting from an hour of filming, 3-4 hours of editing, and recruitment of talent. BCMS produced three videos for more than double the quoted price and did not inform the District when the cost had exceeded the quote. A contract was not given to the District prior to production. Secretary/Treasurer McHaddad was involved in the script production and art direction, and expressed that</p>

<sup>1</sup> Election of President Pro-Tem scheduled due to uncertain attendance by President. Attendance of President negated election.

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	<p>while he should have been more proactive in involving the Board of Directors, he received no feedback from the Directors to whom he had sent copies of the script. Directors Simpson and Wood expressed disapproval of several features in the videos produced by BCMS with the consultation of the Secretary/Treasurer. Director Wood asked to review scripts prior to further production efforts, and Director Simpson asked that she and Secretary/Treasurer McHaddad meet with BCMS to discuss the future of the production and ensure that a contract was in place before payment was made.</p> <p>President Wallender entertained a motion to approve all expenditures listed in Item 4.a. except the video production payment to Brent Clapp Media Services, so moved by Director Simpson</p> <p>Motion to approve the expenditures listed in Item 5.a. as amended. Aye: President Wallender, Director Simpson, Director Thomas, Director Wood. Nay: N/A. Abstain: N/A. Amended expenditures listed in Item 5.a. approved.</p> <p><i>Expenditures are listed on Page 3 of the Board Packet available online at <a href="http://www.bmtd.org/public-notice/">http://www.bmtd.org/public-notice/</a>.</i></p>
4.b. Advertising Authorizati on	<p>Secretary/Treasurer McHaddad reviewed the advertising authorization detailed in the Board Packet.</p> <p>President Wallender recalled that the Board had discussed this opportunity in the past. Director Wood did not believe that the cost was profitable in the long run, and President Wallender did not believe that the advertising service could be completed by a .5 FTE employee. Directors did not believe that the opportunity should be pursued at the time, but appreciated seeing the authorization and would like to pursue it in the future.</p> <p><i>Advertising authorization details are included on Page 4 of the Board Packet available online at <a href="http://www.bmtd.org/public-notice/">http://www.bmtd.org/public-notice/</a>.</i></p>

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<p>4.c. Budget Committee Appointments</p>	<p>Secretary/Treasurer McHaddad informed the Board of Directors that appointment to the Budget Committee had sought by Ms. Mary McCracken, Mrs. Helen Tucker, and Mr. Walt Wood.</p> <p>Chair with a term ending July 1, 2021: Christina Wood.</p> <p>At-Large Seat with a term ending July 1, 2018: Mary McCracken.</p> <p>At-Large Seats with a term ending July 1, 2019: Helen Tucker, Walt Wood.</p> <p>At-Large Seats with a term ending July 1, 2020: <i>Vacant</i>.</p> <p>Director Wood moved to appoint Ms. Mary McCracken, Mrs. Helen Tucker, and Mr. Walt Wood to the Budget Committee and Director Wood as chair for the terms noted on the agenda item second by President Wallender.</p> <p>Motion to approve appointments to the Budget Committee. Aye: President Wallender, Director Simpson, Director Thomas, Director Wood. Nay: N/A. Abstain: N/A.</p> <p>Appointments to the Budget Committee approved. <i>Budget Committee terms are listed on Page 5 of the Board Packet available online at <a href="http://www.bmtd.org/public-notice/">http://www.bmtd.org/public-notice/</a>.</i></p>
<p>4.d. Legislative Proposals</p>	<p>Secretary/Treasurer McHaddad reviewed the purpose of the additional legislative proposals.</p> <p>President Wallender asked to include a recommendation from Director Wood that statutes be amended to allow the District to automatically annex areas no longer served by cable. Director Wood noted that the cable television industry was experiencing financial difficulties.</p> <p>Director Simpson moved to approve support of the legislative proposals as amended, second by President Wallender.</p> <p>Motion to approve support of the legislative proposals as amended:</p>

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	<p>Aye: President Wallender, Director Simpson, Director Thomas, Director Wood.</p> <p>Nay: N/A.</p> <p>Abstain: N/A.</p> <p>Support of amended legislative proposals approved.</p> <p><i>Legislative proposals are listed on Page 6 of the Board Packet available online at <a href="http://www.bmtd.org/public-notice/">http://www.bmtd.org/public-notice/</a>.</i></p>
5. Public Comment	<p>President Wallender asked if any members of the public wished to discuss any items not on the agenda with the Board.</p>
6. Scheduling of Next Meeting and Adjournment	<p>Director Simpson discussed the summer schedule for Directors and meeting requirements.</p> <p>Secretary/Treasurer McHaddad recommended that the next meeting be held on June 12th so that the LB-50's could be completed. President Wallender concurred. Director Thomas asked that the next meeting take place at 1:00 PM.</p> <p>Director Wood suggested that the meeting be held in La Grande.</p> <p>President Wallender commended Director Wood for attending meetings in Union County despite residing in Baker County.</p> <p>President Wallender adjourned the meeting at 1:32 PM.</p>