

Blue Mountain Translator District  
Board of Directors  
February 5, 2019 Regular Meeting  
Board Packet

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# Blue Mountain Translator District 1

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# Blue Mountain Translator District 2

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Regular Meeting at 12:00  
Denny's, Meeting Room  
2604 Island Avenue  
La Grande, OR 97850

## **Board of Directors Regular Meeting February 5, 2019**

1. Call to Order and Roll Call Vote - 1:00
2. Declaration of Conflict of Interest - 1:00
3. Reports
  - a. Director Reports - 5:00
  - b. Staff Report - 5:00
4. Old Business
  - a. Safety - 1:00
5. New Business
  - a. Expenditures - 5:00
  - b. Legislative Update and Travel Authorization - 10:00
  - c. Bylaws Amendments and Staffing - 10:00
  - d. Board Membership - 10:00
6. Public Comment - 5:00
7. Scheduling of Next Meeting and Adjournment - 1:00

# Blue Mountain Translator District 3

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## 5.A. Expenditures

Payee	Description	Line Item	Expenditure
ISP	Internet Service and Install	Phone & Internet	\$100.00
C's Storage	January 2019 Rent	Rent Expense	\$33.00
Frontier Communications	Internet Payment	Phone & Internet	\$63.98
Union County	January Rent	Rent Expense	\$248.71

# Blue Mountain Translator District 4

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## 5.B. Legislative Update and Travel Authorization

### Conference Report

Dates: 1/27-1:31

Purpose: Discuss SB 393 and 394 with members of the Oregon State Senate.

Meetings: Senators or staffers representing Senate districts 1, 4, 10, 11, 12, 13, 14, 15, 16, 17, 20, 21, 25, 27, 29, 30; House districts 58, 60.

### Legislative Action

Senators only expressed concerns about the fiscal impact to the state. Two properties in the district owned by state agencies are liable to make payments in lieu of tax, and are liable for the district service charge. In state property in incorporated Haines fits this classification.

Representative Greg Barreto expressed that legislation should only move forward if it entails wider structural reforms. The contents of these reforms were unspecified, but he requested to see copies of district board policies meant to ensure that property owners are not improperly billed.

A letter has been submitted to Cliff Bentz asking that ORS 354.690 be amended to exempt state properties from paying the district service charge, as well as implement features of district board policies intended to ensure that property owners are not improperly billed. Amendments officially include:

- 12-month notice for service charge liability, not 30 days.
- Mailing a reminder to the owners who have not returned the letter by January 15th.
- Exempting state properties from the service charge.
- Identifying the date upon which an incorporated property was inspected and the reason to believe signals are being used.
- Manually reviewing every service charge letter prior to completion of the LB-50.
- Refunding property owners who purchased a property after February if the service charge letter was not returned by the previous owner.

### Travel Authorization

Purpose: Testify about Senate Bills 393 and 394 before Senate Committee on Business and General Government.

**Hotel:** \$119.96. **Rental Car:** \$180.00. **Gas:** \$100.00. **Food:** \$150.00.

**TOTAL:** \$549.96

# Blue Mountain Translator District 5

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## 5.C. Bylaws Amendments and Staffing

### Second Reading, BMTD Bylaws

Section IV. PRESIDENT - The President shall preside at all meetings of the corporation. He/she shall have a vote only when a tie exists on a matter under consideration. When the President is unable to chair the "meeting, the attending Directors shall elect a "chair Pro-Tem" to conduct the meeting.

SECRETARY/TREASURER - He/she shall have charge of the corporation records; keep minutes of all board meetings; be responsible for publication of official notices for board meetings and budget committee meetings; shall have charge of the corporation books of account; shall prepare the corporate income tax return; prepare and send out billings and information to customers; prepare monthly and quarterly reports; prepare records for yearly audit by accountant; prepare the budget document for yearly budget meeting; will be responsible for accounting of all fiscal activities; will be responsible for administrative duties for the District. The functions of the Secretary/Treasurer shall be fulfilled by a paid staff person. Such person shall be bonded in an amount determined by the Board of Directors. **The official title of the office may be stylized at the discretion of the Board of Directors.**

### Duties of Current Secretary/Treasurer

- Duties in bylaws.
- Election coordination.
- Legislative affairs.
- Press engagement.
- Website maintenance.