

Blue Mountain Translator District¹

Budget Committee **Annual Meeting Provisional Minutes** **May 29, 2019**

<p>1. Call to Order and Roll Call Vote</p>	<p>Chair Christina Wood called the meeting to order at 12:10 PM.</p> <p>Members Present: Chair Christina Wood, Glen Herman, Jean Innerarity Mike Kenny, Mary McCracken, Jean McKern, Helen Tucker, Tim Wallender, Walt Wood.</p> <p>Staff Present: Executive Director Alex McHaddad.</p> <p>Members of the Public: Mr. Scott Butner, Mrs. Vicki Herman.</p>
<p>2. Review of Budget</p>	<p>Chair Wood opened the public hearing on the 2019-2020 budget at 12:11 PM.</p> <p>Executive Director McHaddad, Budget Officer of the Blue Mountain Translator District, reviewed the budget proposal for 2019-2020, reviewing equity, projected revenue, peer institutions, and the expenditures listed for both reserve funds and the General Fund by program.</p> <p>The following matters were discussed during the meeting:</p> <ul style="list-style-type: none">• Executive Director McHaddad noted that the notation of reserve fund amounts was switched in the Budget message. The Mt. Fanny Powerline reserve account's opening balance is projected at \$33,815.25. The Money Market reserve account's opening balance is projected at \$49,186.55.• Executive Director McHaddad recommended not renewing membership in the National Association of Broadcasters. Membership provided limited utility to the District during the 2018-2019 fiscal year.• Chair Wood clarified that the District plans to phase in replacement equipment on

Blue Mountain Translator District²

a regular basis every year for the foreseeable future.

- Budget Committee Member McKern asked which firm maintained the District's database. Executive Director McHaddad replied that the database is maintained by Chaves Consulting in Baker City; the final draft of the Budget Message will be amended to identify the firm. Budget Committee Member Helen Tucker noted that some Union County departments are ending their contracts with Chaves, and asked if this will affect the District. Executive Director McHaddad expressed that the District's database is handled through an exchange process between Chaves and both County Assessors agnostic of county software.
- Budget Committee Member Jean McKern noted that she does not recall filling out the exemption request included in past service charge liability notices in the past and hopes that she has not been placed on the delinquent property list.

Chair Wood called a recess at 12:48 PM.

Chair Wood ended the recess at 1:08 PM.

- Budget Committee Member Wallender inquired whether the budget includes funds to purchase a new TV transmitter. Executive Director McHaddad clarified that these funds are included.
- Budget Committee Member Wallender inquired whether the budget included funds to construct a new building on a property leased by the District from the US Forest Service. Executive Director McHaddad replied that funds for this project will be unavailable. Chair Wood clarified to the Budget Committee that District equipment

Blue Mountain Translator District³

	<p>held on Mt. Fanny was housed in an existing structure, which the District hoped to replace in the near future.</p> <p>Budget Committee Member Tucker moved to approve the Budget Officer's budget recommendations for the 2019-2020 fiscal year, second by Budget Committee Wallender.</p> <p>Yes: Chair Christina Wood, Glen Herman, Jean Innerarity Mike Kenny, Mary McCracken, Jean McKern, Helen Tucker, Tim Wallender, Walt Wood.</p> <p>No: N/A.</p> <p>Abstain: N/A.</p> <p>Budget Officer's budget recommendations for the 2019-2020 fiscal year approved.</p>
3. Adjournment	Chair Wood adjourned the meeting at 1:12 PM.