

# Blue Mountain Translator District<sup>1</sup>

---

## Board of Directors Regular Meeting Minutes July 12, 2019

1. Call to Order and Roll Call Vote	President Wallender called the meeting to order at 12:27 PM. The meeting was held at the nearest practical location, 1001 4th St. in La Grande, OR 97850 Members Present: President Wallender (by phone), Vice President Innerarity, Director Mike Kenny. Staff Present: Executive Director Alex McHaddad.
2. Declaration of Conflict of Interest	Asked and none declared.
3.a. Director Reports	Directors had no reports.
3.b. Staff Report	Executive Director McHaddad updated Directors on progress processing letters. Senate Bill 393 passed the House of Representatives and was forwarded to Governor Kate Brown for a signature. McHaddad requested to take a vacation in the month of August, and Directors reached a consensus to permit the vacation request.
4.a. Safety	President Wallender asked if the Executive Director had maintained a safe workplace environment since the last meeting. Executive Director McHaddad confirmed that he had maintained a safe workplace environment since the last meeting.
5.a. Oath of Office	Executive Director McHaddad asked the President Wallender table the item because the oath of office had already been administered to Vice President Innerarity and Director Kenny. The oath of office would be administered to

## Blue Mountain Translator District<sup>2</sup>

	<p>President Wallender at a later date when he could be in the Executive Director's physical presence.</p>
5.b. Expenditures	<p>Executive Director McHaddad reviewed the expenditures listed in the board packet.</p> <p>Vice President Innerarity moved to approve the expenditures, second by Director Kenny.</p> <p>Yes: President Wallender, Vice President Innerarity, Director Kenny.</p> <p>No: N/A.</p> <p>Abstain: N/A.</p> <p><i>Motion passes.</i></p>
5.c. Professional Services & Audit	<p>Executive Director McHaddad reviewed the item and asked for comment.</p> <p>President Wallender does not entirely oppose the Executive Director paying bills to ensure timeliness, but is worried about the additional workload. He asked whether this could simply move to a new accounting service. Executive Director McHaddad believes he can accommodate the additional responsibility without additional workload changes.</p> <p>Vice President Innerarity recommends including cutting checks as part of the initial arrangement for a new accounting service. The Board can review the success of this division of labor at a later date.</p>
5.d. Seismic & Wildfire Monitory	<p>Executive Director McHaddad reviewed the item as summarized in the board packet.</p> <p>President Wallender prefers that ShakeAlert and AlertWildfire use their own Internet service.</p> <p>Mr. Rob Stilson, BMTD's engineering contractor, says that the tower is crowded and an old microwave dish must be removed. He will discuss this with Skyline Tower.</p> <p>Directors discussed the cost of a lease, including the use of power and Internet.</p>

# Blue Mountain Translator District<sup>3</sup>

	<p>President Wallender entertained a motion to lease facility space and power without Internet access, so moved by Vice President Innerarity. Yes: President Wallender, Vice President Innerarity, Director Kenny. No: N/A. Abstain: N/A. <i>Motion passes.</i></p> <p>President Wallender questioned the use of the AlertWildfire Camera to be set up in such a way that the facility below can be viewed.</p>
6. Public Comment	Executive Director McHaddad discussed planning visits to district facilities with RS Technology.
7. Scheduling of Next Meeting and Adjournment	Directors tentatively proposed meeting on August 20 at noon in La Grande. President Wallender adjourned the meeting at 12:51 PM.

Author: Alex McHaddad, Executive Director

Approval: 10/22/19