

Board of Directors
Regular Meeting Minutes
April 7, 2020

<p>1. Call to Order and Roll Call Vote</p>	<p>President Wallender called the meeting to order at 8:03AM. The meeting was held at the nearest practical location, 1912 4th St., La Grande, OR 97850.</p> <p>Directors Present: Vice President Jean Inerarity (By Phone), Director Mike Kenny (By Phone), Director Christina Wood.</p> <p>Staff Present: Executive Director Alex McHaddad.</p> <p>Members of the public: Brent Clapp.</p>
<p>2. Declaration of Conflict of Interest</p>	<p>Asked and none declared.</p>
<p>3.a. Director Reports</p>	<p>Director Wood announced that she is unable to stay for more than 45 minutes.</p>
<p>3.b. Staff Report</p>	<p>Executive Director is working on the local channel and reimbursement applications for 2017 channel repack operations. The FCC did not accept original application information and sent 173 requests for clarification, 90% of which are in fact covered in the original applications. 0% of the requests do concern some necessary changes, including RS Technology's mileage rates extending beyond the 2017 IRS limit. Vice President Innerarity would appreciate seeing how much the reimbursement amount changes following amendments to the application.</p>
<p>4.a. Bylaws Amendments</p>	<p>Executive Director McHaddad reviewed the item as presented in the Board Packet. An error in drafting the packet resulted in the failure to incorporate a change approved in the first reading.</p>

Author: Alex McHaddad, Executive Director

Approval:

	<p>The following sentence in Section II includes in bold the missing word approved in the first reading:</p> <p><i>[If no elector of the District or non-elector who has paid the service charge applies for appointment to the Board, a non-elector may not be appointed conditional upon the receipt of a service charge payment.]</i></p> <p>The District wants to avoid a pay-to-play system for Board membership. The motion to adopt the second reading will include the word changes approved in the first reading.</p> <p>Vice President Innerarity entertained a motion to adopt the second reading of Bylaws amendments, so moved by Director Kenny.</p> <p>Yes: Vice President Innerarity, Director Kenny, Director Wood.</p> <p>No: N/A.</p> <p>Abstain: N/A.</p> <p>Motion passes.</p>
<p>4.b. Performance Review Update</p>	<p>Vice President Innerarity collated Director responses and deposited the document in the office with the Executive Director. Directors and the Executive Director had no additional comments.</p>
<p>5.a. Expenditures</p>	<p>Executive Director McHaddad reviewed the expenditures in the Board Packet.</p> <p>Director Wood moved to approve the expenditures, second by Director Kenny.</p> <p>Yes: Vice President Innerarity, Director Kenny, Director Wood.</p> <p>No: N/A.</p> <p>Abstain: N/A.</p> <p>Motion passes.</p> <p>Vice President Innerarity mentioned that</p>

Author: Alex McHaddad, Executive Director
Approval:

	<p>President Wallender has been told by the District's accounting contractor, Payroll & Accounting Services, PC that power payments from OPB are out of alignment. Executive Director McHaddad confirmed that payments from OPB are being received.</p> <p>Director Kenny asked if the District has a contract with BMTD. Executive Director McHaddad is unaware of whether there is a contract in place.</p>
<p>5.b. Procurement Policies and RFP Template</p>	<p>Executive Director McHaddad reviewed the proposed Procurement Policies and RFP Template. Documents duplicate those used by the City of Aurora, Oregon. Following the first reading, the policies and template will be reviewed by the District's legal counsel.</p> <p>Director Wood moved to approve the first reading of procurement policies and the RFP template, second by Director Kenny.</p> <p>Yes: Vice President Innerarity, Director Kenny, Director Wood.</p> <p>No: N/A.</p> <p>Abstain: N/A.</p> <p>Motion passes.</p>
<p>5.c. Local Channel Discussion</p>	<p>Vice President Innerarity tabled this item to the next meeting.</p>
<p>5.d. 2020-21 Budget</p>	<p>Executive Director McHaddad reviewed the item as summarized in the Board Packet. He requested discussion on Budget priorities for the next fiscal year.</p> <p>Vice President Innerarity wants to prioritize building a new facility on Mt. Fanny as soon as possible. The Board needs a report and pictures. Finances must be directed toward fixing the mountain. A preliminary plan must</p>

Author: Alex McHaddad, Executive Director

Approval:

	<p>be in place by July when the mountain is open for travel.</p> <p>Director Kenny concurred and expressed the importance of planning and stakeholder involvement. The District cannot afford problems that affect everyone else that they do not expect.</p>
5.e. Contract Review Board	<p>Inter-Governmental Agreement with Union County 4-H & Extension Service District</p> <p>Executive Director McHaddad reviewed the item as summarized in the Board Packet. President Wallender requested it be added to the agenda. The contract is not up for renewal until autumn. Vice President Innerarity tabled the item until the next meeting.</p>
5.f. Minutes	<p>Director Wood moved to approve the 3/10/20 minutes, second by Director Kenny.</p> <p>Yes: Vice President Innerarity, Director Kenny, Director Wood.</p> <p>No: N/A.</p> <p>Abstain: N/A.</p> <p>Motion passes.</p> <p>Director Kenny moved to approve the 3/20/20 minutes, second by Director Wood.</p> <p>Yes: Vice President Innerarity, Director Kenny, Director Wood.</p> <p>No: N/A.</p> <p>Abstain: N/A.</p> <p>Motion passes.</p>
6. Public Comment.	<p>Asked and none received.</p>
7. Scheduling of Next Meeting and Adjournment	<p>Vice President Innerarity noted that President Wallender says that meeting right now is difficult with his work schedule. He wants to do an evening meeting.</p> <p>In May the Board will need to have separate</p>

Author: Alex McHaddad, Executive Director
Approval:

	<p>meetings for regular business and the Budget Committee. These can be the same day, or different days. Vice President Innerarity prefers two different days.</p> <p>Director Wood moved to adjourn, second by Director Kenny.</p> <p>Yes: Vice President Innerarity, Director Kenny, Director Wood.</p> <p>No: N/A.</p> <p>Abstain: N/A.</p> <p>Meeting adjourned at 10:49AM.</p>
--	---

Author: Alex McHaddad, Executive Director
Approval: