

Blue Mountain Translator District
Board of Directors Regular Meeting
October 16, 2020

Location: Riverside Park, 3501 N Spruce St, La Grande, OR 97850

Regular Meeting: 12:00 PM

Conference Number: 305-848-8888

Meeting ID: 7779107800

Agenda

1. Call to Order and Roll Call Vote
2. Declaration of Conflict of Interest
3. Reports
 - a. Director Report & Vice Chair Election
 - b. Staff Report
4. Old Business
 - a. Safety
5. New Business
 - a. Blue Mountains Now & Engineering
 - b. Expenditures
 - c. Contract Review Board
 - d. Minutes
6. Public Comment
7. Scheduling of Next Meeting and Adjournment

5.b. Expenditures

Payee	Expenditure	Requirement	Amount
O TEC	Beaver Mtn. 9/20	Power	\$313.60
O TEC	Mt. Harris 9/20	Power	\$229.73
O TEC	Mt. Fanny 9/20	Power	\$1,977.86
Payroll & Accounting Services, PC	Payroll Services	Professional Services	\$95.00
Special District Insurance Services	Workers Comp. Insurance	Workers Comp. Insurance	\$598.11
TitanTV	TV Guide	Fees	\$500.00
USPS	100 Stamps	Postage	\$55.00
Walmart (debit expense)	2 AC strips	Office supplies	\$20.00

Suggested Motion: *I move to approve the expenditures as presented.*

B. Advertising Authorization: La Grande Drive-Through Halloween

La Grande Parks and Recreation will host a drive-through Halloween event on October 31 at Riverside Park. Organizations can sponsor the event for \$250.00, receiving online and written program shoutouts in exchange. Organizations can also volunteer at a booth set up by Parks and Rec. to facilitate activities.

Suggested Motion: *I move to sponsor La Grande Parks and Rec. Drive Through Halloween.*

C. Advertising Authorization: Granada Theatre

The Granada Theatre in La Grande allows nonprofit ads to run at \$100.00 per month. BMTD ran an ad at the Eltrym Theatre in Baker City for the same price prior to COVID-19.¹

Suggested Motion: *I move to authorize ads at the Granada Theatre.*

¹ The Eltrym theatre has resumed operations but is not currently running ads, and BMTD's contract has not resumed.

5.c. Contract Review Board

I. Staff Summary: Oregon Wireless

BMTD subleases a broadcast facility on Mt. Harris to Cavin Wireless, Inc. for the purpose of operating wireless Internet delivery equipment owned by Oregon Wireless. The most recent contract expired 8/31/2016, but Cavin Wireless has continued making the facility use payments in the contract. It is in the best interest of BMTD and Cavin Wireless, Inc. to maintain a contractual relationship that safeguards both entities from the liability of not maintaining a formal relationship. Cavin Wireless, Inc., requests that the current monthly rent of \$200 increase no more than 20% monthly, or \$240.00. BMTD's engineering contractor, RS Technology is reviewing the agreement and may propose modifications. The contract also needs an effective date and execution period, and both parties may consider whether automatic renewal should be included. This item is for discussion purposes only.

II. Staff Summary: TitanTV

BMTD contracts with TitanTV to create a digital channel guide that is currently used online and can also be added to an app for smartphone platforms. Renewal is approved every year.

Suggested Motion: *I move to renew the TitanTV Channel Guide contract.*

5.d. Minutes

Minutes Presented:

- 8/4/20 Regular
- 9/1/20 Regular
- 9/12/20 Special