

# Blue Mountain Translator District

Board of Directors

## Regular Meeting Minutes

Tuesday February 9<sup>th</sup>, 2021

<b>Call to Order</b>	Tim Wallender, President called the meeting to order at 6:00 p.m. The meeting was held virtually.
<b>Roll Call</b>	Roll call: Directors present included Tim Wallender, Tanner Sheahan, Scot Butner and Nathan Smutz. Staff: McHaddad, Margo and Rob. Public: Andrew White, Brent Clapp. Media: Dick Mason Observer.
<b>Conflicts or potential conflict of interest</b>	Asked and none declared.
<b>Minutes Approved</b>	Correction to December 8, 2020 minutes: Change surveillance system to security system. Page 3 previous meeting changed to November 10 <sup>th</sup> , 2020. Wallender moved to amend minutes to approve the minutes as amended. 2 <sup>nd</sup> Butner. Call to <b>vote 4-0</b> .
<b>Financials Approved</b>	Director Butner motioned to approve the expenditures, Director Sheahan 2nd, call to <b>vote 4-0</b> .
<b>Public Comment</b>	No one from the public was in attendance. No public comment.
<b>Director Report</b>	<b>3.a Director Wood resignation letter moving out of state.</b> Wallender expressed he's sad to learn that the Director and her husband are moving out of the state. Wallender moves Sheahan 2 <sup>nd</sup> to accept the resignation of Director Christina Wood as presented in an email format dated January 29 <sup>th</sup> 2021. <b>Vote 4-0</b> .
<b>Expenditures</b>	Butner moves to approve expenditures, 2 <sup>nd</sup> Sheahan, <b>vote 4-0</b> .
<b>Staff report</b>	McHaddad attended SDAO Annual Conference. Working with Chaves to send out reminder letters next week. Generator modification under utilities, before December 2021. Margo reported on the financial reports that were submitted to the Board. Any questions? Wallender appreciates percentage column being added to the report. Power reimbursements sheet is outdated.

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<p><b>Staff report continued</b></p>	<p>Margo continued: OTEC service charge of \$39.50 has increased to \$47 currently. We are under billing on that part and has been incorrect since 2017. Usage cost per kilowatt hours needs to be updated as well. Most line items are on track. Monthly cell phone allowance was suggested. Zoom meeting expenses need to be a District office expense. Mileage needs to be submitted monthly for getting mail and going to the bank, verifiable by bank deposits made that day. Last line item would be wages for office staff. We are going to go over budget by about \$3,000 as a result of hiring temporary assistant while Alex was ill. Timesheets needs to be addressed, documenting break, even though it's in the Employee Handbook. McHaddad, "Tim's brought that to my attention last month."</p>
<p><b>Old Business:</b></p> <p><b>New Business:</b></p> <p><b>Public comment</b></p> <p><b>Next Meeting:</b></p>	<ul style="list-style-type: none"> <li>• Safety: Are you being safe? "Yes sir".</li> <li>• USFS Special Use Permit: Discuss difference between an application and contract. April 16<sup>th</sup>, 2019 Meeting minutes referencing Resolution 2019-. Review of the contract by legal counsel was not previously performed, and authorization for the Executive Director to sign a contract was not given by the Board. Butner moves the document be sent it on to legal for review, 2<sup>nd</sup> Wallender. Sheahan, "Needless delay it's already been decided. Vote Aye Wallender, Butner Abstain Sheahan, Smutz <b>Motion does not pass.</b> Additional USFS Special Use Permit discussion took place. Butner moves "to send to legal counsel and Rob barring any changes to the document by Legal Counsel we have the President sign the document." 2<sup>nd</sup> Wallender. <b>Vote 4-0.</b></li> <li>• Contract review board Oregon Wireless to meet with BMTD Engineer Rob and Director Butner to work out details of safety and exposure liability.</li> <li>• 2021Goals: Wallender moves to table 2<sup>nd</sup> Butner. <b>Vote 4-0.</b></li> <li>• Expenditures 5.a. Wallender moves to approve the amended expenditures to reflect \$352.24 census mileage and \$61.04 powerline survey+tech." 2<sup>nd</sup> Smutz. <b>Vote 4-0.</b></li> <li>• Advertising Authorization. Sheahan moves to allocate \$525 to sponsor Community Connections Food Bank, 2<sup>nd</sup> Butner. Vote Wallender abstains, Sheahan, Butner, and Smutz yes. <b>Vote 3-0.</b></li> <li>• Executive Director Resignation: Smutz move to not accept, 2<sup>nd</sup> Sheahan Wallender abstain, Butner abstain, Sheahan yes, Smutz aye. <b>Motion falls.</b></li> <li>• Supplemental Budget Butner moves to approve Sheahan 2<sup>nd</sup>, <b>vote 4-0.</b> 5.d.</li> <li>• Unpaid break times in the Handbook corrected on timesheets.</li> </ul> <p>Brent Clapp, Andrew White, Alex candidate filing dates, can't appoint Drew. Next meeting March 9<sup>th</sup>, 2021 5:30 p.m. Wallender moves to adjourn Butner 2<sup>nd</sup> <b>vote 4-0.</b> The meeting was adjourned at 8:08 pm. Respectfully submitted by Tim Wallender President 3/5/2021</p>



